# MY PORTFOLIO

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# E-LEAVE

Online Leave Application

Employees can submit their leave applications, view summary of their leave balances and for their superior to approve their submitted leave. this helps a lot of users track their applications and speed up the process of submission up to approvals
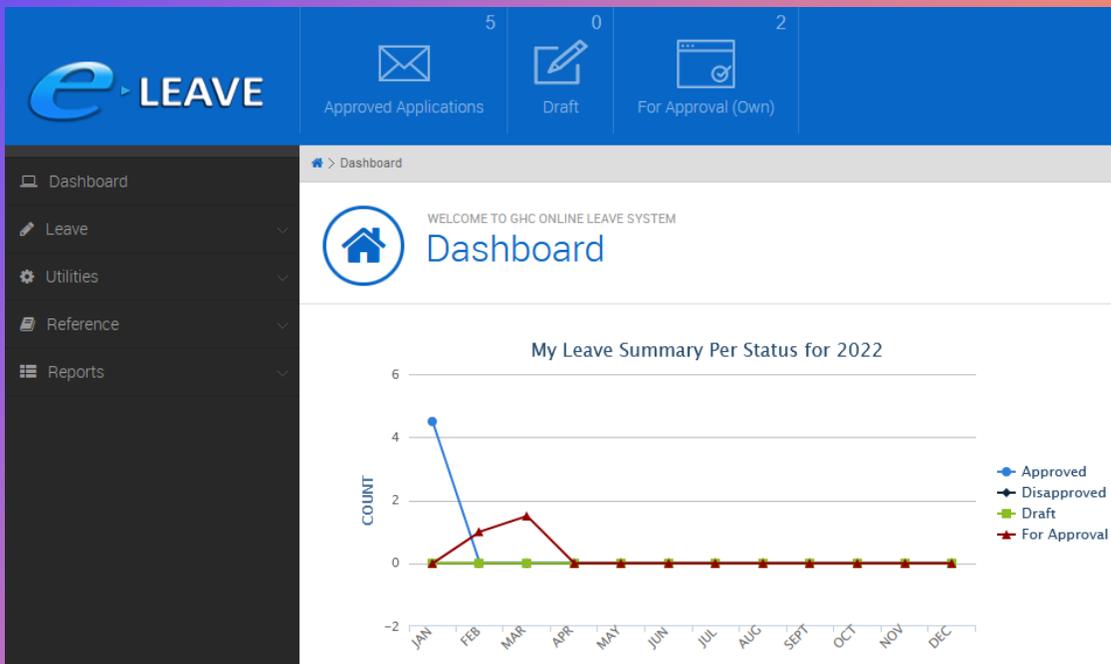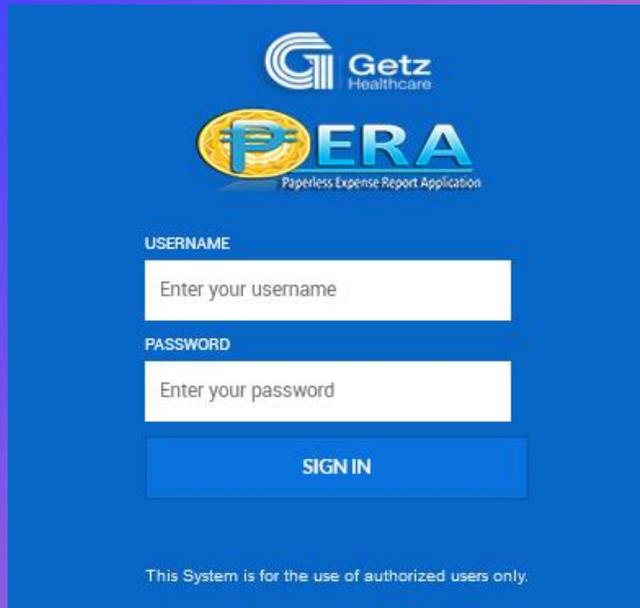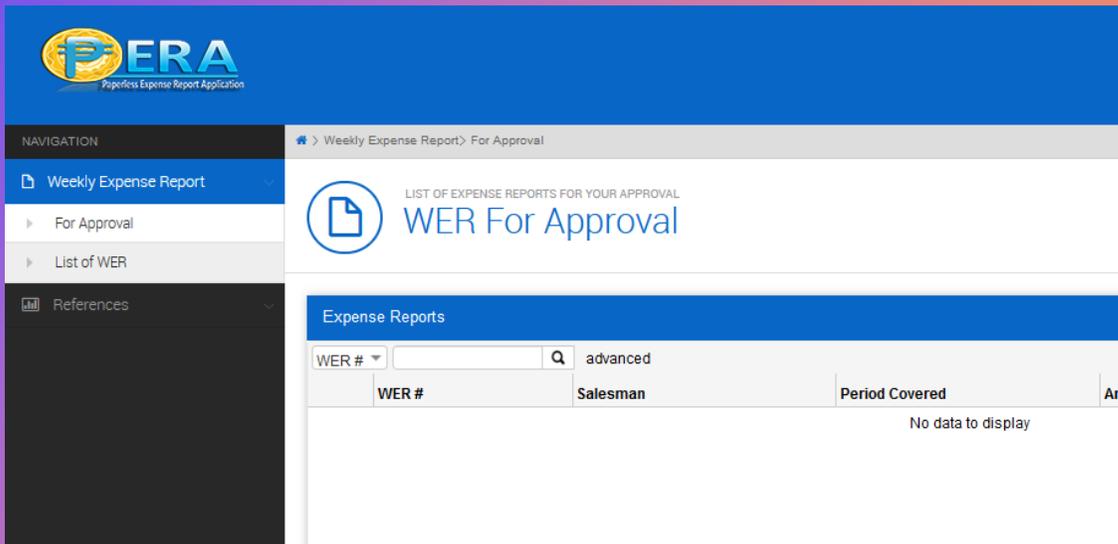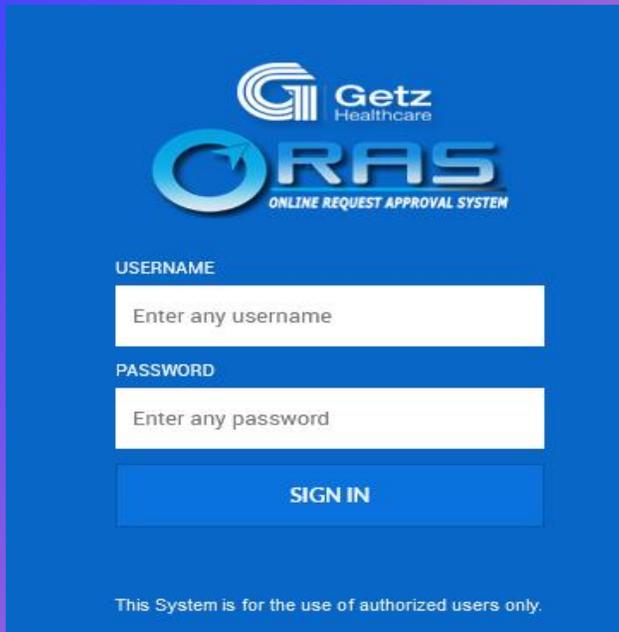
# PERA

Paperless Expense Report Application

This system enables salesperson to submit their expense report for reimbursement from their supervisor all the way to FINANCE department for the approval. This helps salesperson regarding the proper computation, summarization of their weekly expense report
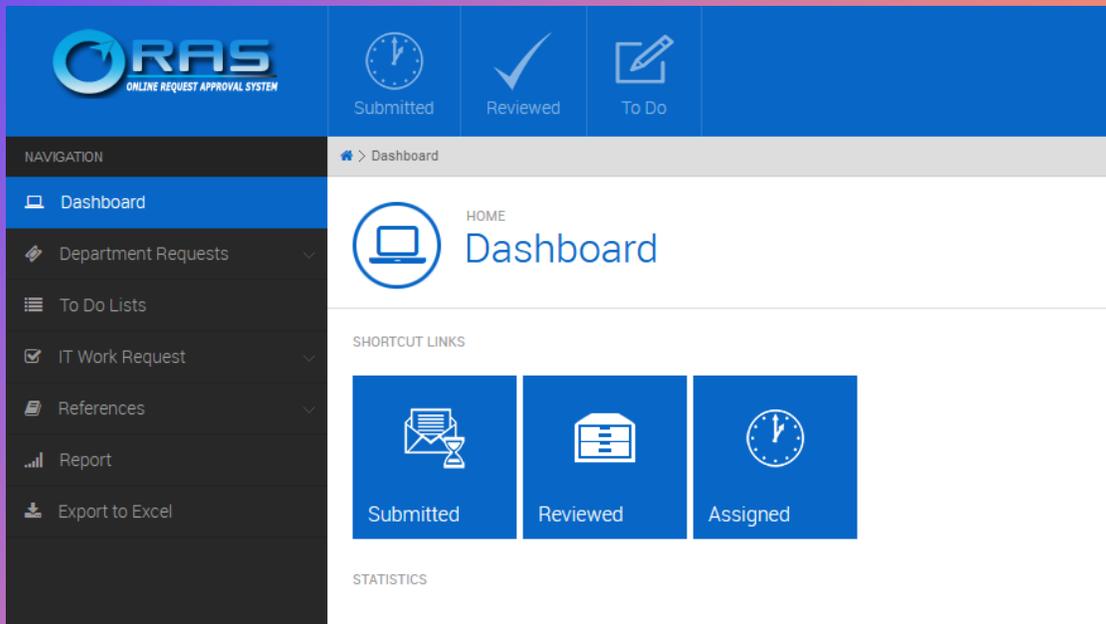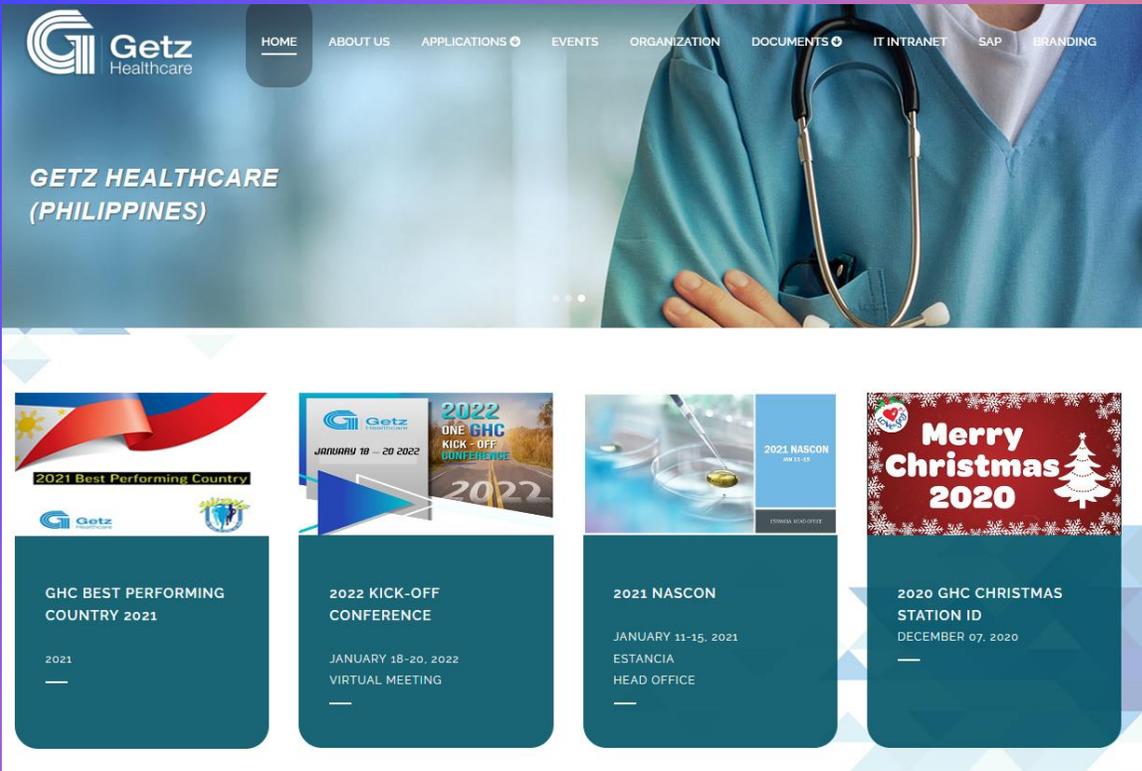
## ORAS

Online Request Approval System

This system allows user to submit their request like laptop, access to a particular report, cellphone issuance etc.

INTRANET

Created via CMS WordPress

This is where we uploaded all company forms, process manuals, recent events, and announcement

# IT REPORTS

IT reports repository

This is where we can access all requested reports and other data.
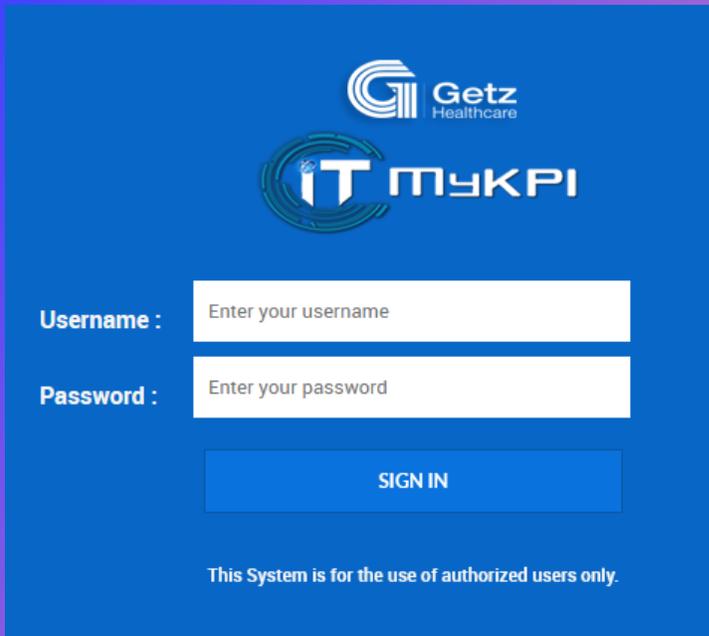
## MYKPI

Key Performance Indicator System
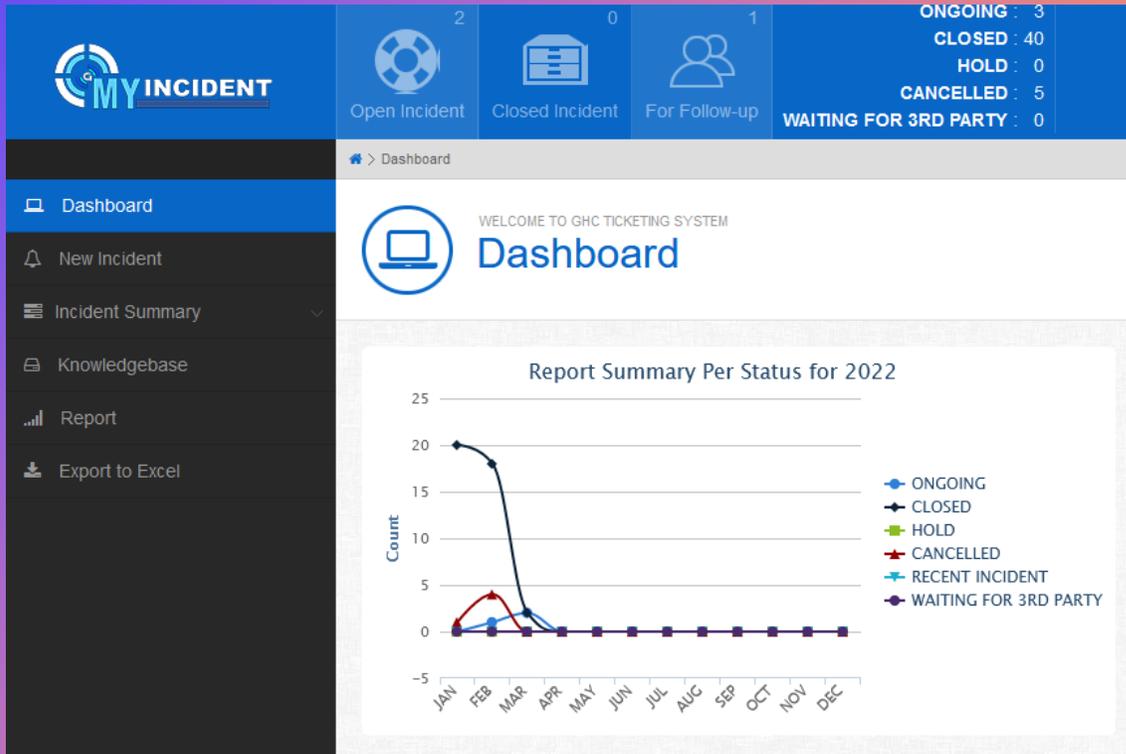
This is where we send self assessment of our performance weekly

## MYINCIDENT

GETZ Ticketing System

This is our ticketing system where we log issue/inquiry reported by user and IT responsible who address the concern
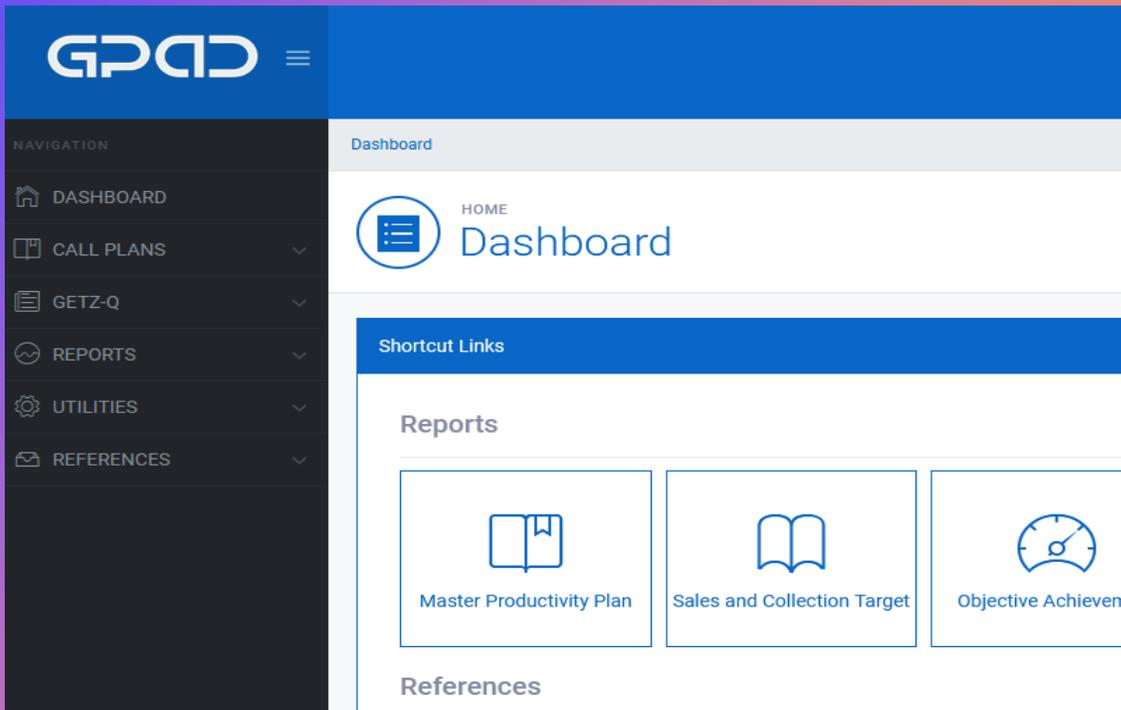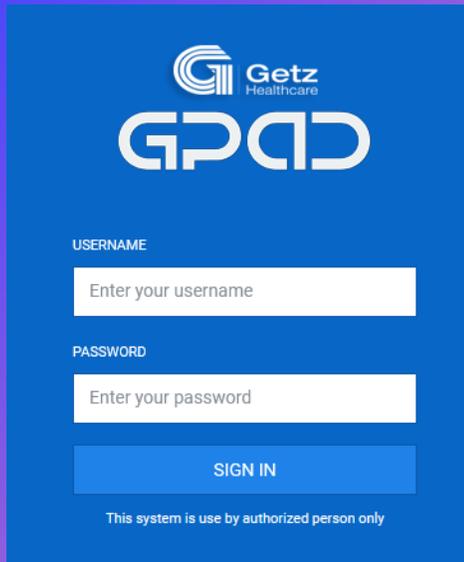
## ITAMS

Information Technology Asset Management System

This is where we encode all our IT inventories and trace all accountabilities that the employees have.

## GPAD

Getz Paperless Automated and Dynamic System

GPAD is both an android application and website. GPAD is used for sales booking, collections, store checking and other activities that needs to be performed by a salesman during call coverage, the concept of GPAD is for salesman not to have a lot of hard copies of documents during their interaction with their customers
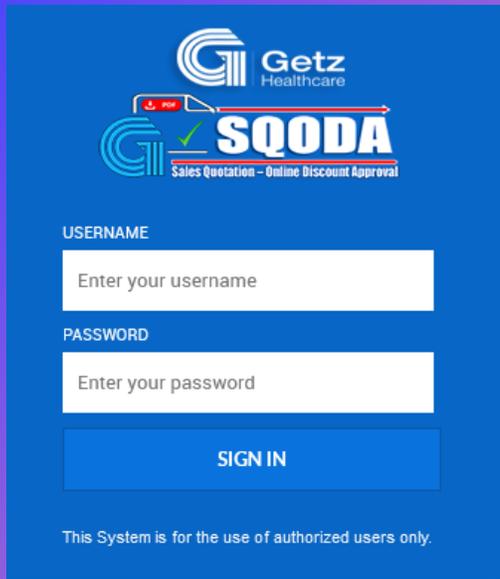
# GPAD – SUB SYSTEM



- GETZ-Q
  - Salesman booking system incorporated with SAP



- INSIGHTS

  - A survey/questionnaire form to be answered by the customer this data will be used by the company to be studied and maybe make some changes on the monthly plan for their next coverage



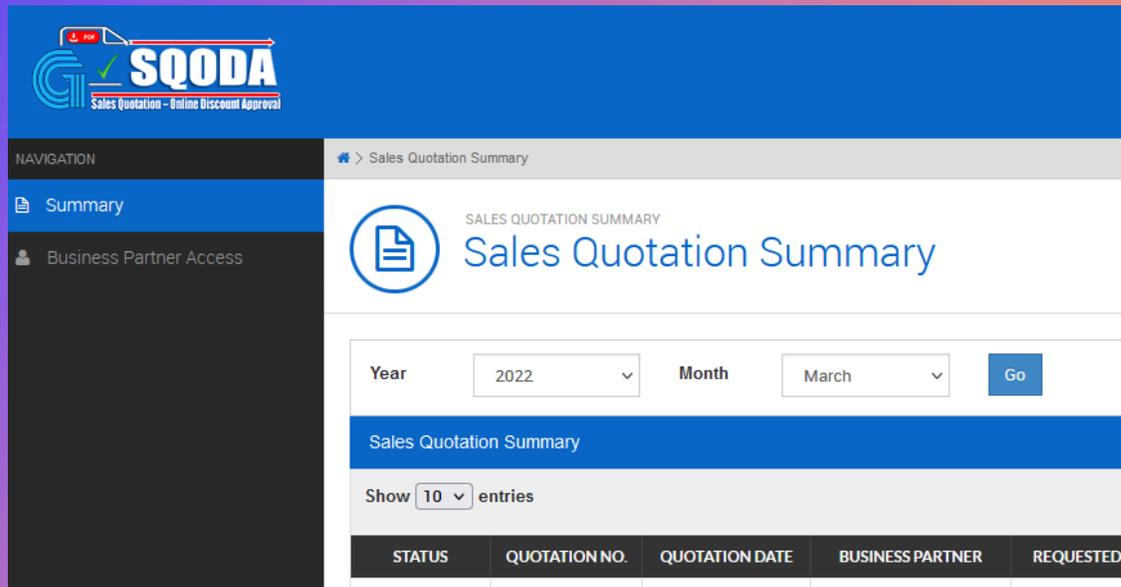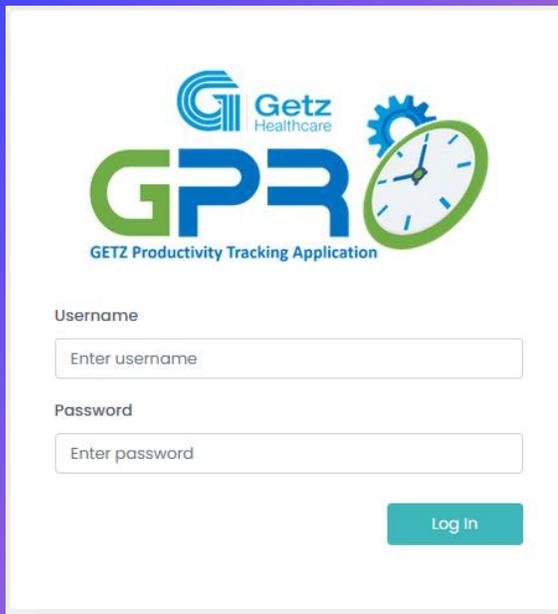- NOGAPS
  - Salesman collection performance tracker

# SQODA

Sales Quotation Online Discount Approval

This system allows our business partners to approve special discount on their product requested by our salesman
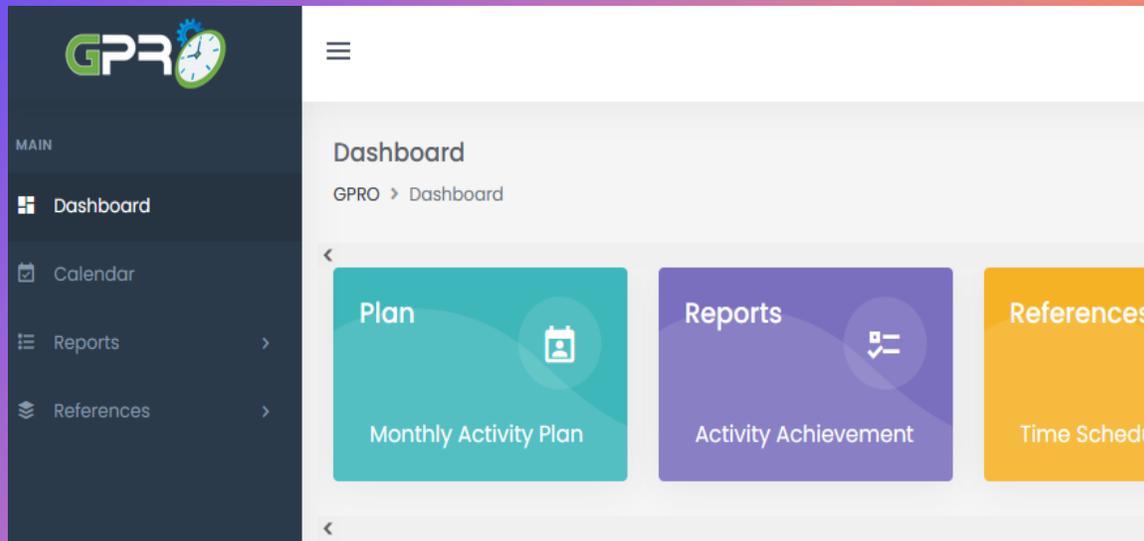
# GPRO

GETZ Productivity Tracking Application

This system is for our distribution department to track their productivity incorporated with SAP

# THANK YOU

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